

## **Ordinance 9 (IX)**

### **THE DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D.)**

**Definitions:** Unless otherwise provided for

1. University means a University defined under Section 2 (f) of the University Grants Commission Act 1956.
2. JMI means Jamia Millia Islamia.
3. Board of Studies means the Board of the Studies of the Department of Studies.
4. Committee of Studies means the Committee of Studies of the Faculty/Centre.
5. Supervisor means the major research guide of a Ph. D. student.
6. Co-Supervisor means an additional research guide of a Ph.D. student.
7. MOU means Memorandum of Understanding.

#### **1. Eligibility Criterion for Admission**

- (a) A candidate for admission to the Programme for Degree of Doctor of Philosophy must have obtained at least a Second Class Masters Degree with not less than 55% of marks of a University or a Degree recognized by the University as its equivalent in the subject in which the candidate wishes to pursue a course of research or in a subject allied thereto.
- (b) Provided that the M1ajlis-i-Talimi (Academic Council, on the recommendations of the Board of Studies/ Committee of Studies of the Department/ Faculty/ Centre concerned, may from time to time approve the list of the allied subjects to a given subject.
- (c) Provided further that if a Department/Faculty/Centre desires to incorporate additional eligibility requirement to cater the specific need of the course, the concerned Board of Studies/Committee of Studies will be authorized to do so subject to the approval of the concerned Faculty/ Board of Management.

#### **2. Admission Procedure**

The candidate shall apply for admission to the Ph. D. Programme or an integrated M. Phil./Ph. D. Programme of the University, wherever such provision exists, on a prescribed form (Annexure - I), which may be obtained from the Office of the Controller of Examinations by paying a requisite fee. Every application for admission shall be submitted to the Department/Faculty/Centre concerned. The list of candidates found eligible to appear for an Entrance Test along with the admission schedule shall be notified on the Notice Board of the concerned Department/Faculty/Centre and the website of the university.

---

Provided that the following category of Candidates may be exempted from taking entrance test for Ph. D. Programme:

- (i) Candidates who have qualified UGC/CSIR NET/ JRF examination or any other equivalent examination conducted by the recognized Governmental Department/ Institute/ Agency/ SLET/ valid GATE Score (with qualifying marks), or having successfully completed regular M.Phil. programme from a recognized university/institution.
- (ii) The teacher fellowship holders of the recognized college/ university/ institution, provided that the competent employing authority issues a No Objection Certificate to the candidate to join the Ph. D. Programme.
- (iii) ICCR- Sponsored candidates.

Provided that he/ she will submit an affidavit making a self – declaration for his/ her availability and successful completion of the course as and when conducted the concerned Department/ Faculty/ Centre. Provided further that no relaxation will be given in this respect.

The candidates seeking exemption shall have to submit the proof in respect of Para 2 (i) and (ii) above at the time of the submission of an application form for Ph. D. admissions.

Provided that all the above candidates who have been granted exemption from taking the Entrance Test will have to follow the rest of the admission process as per the schedule and fulfill all other requirements as per these Ordinances and the Ph.D. Regulation.

**2 (a) Entrance Test:** The Entrance Test will be for short-listing the applicants for purposes of consideration by the Board of Studies/ Committee of Studies. Qualifying the Entrance Test will in no way entitle the candidate to any right to admission in the Ph.D. programme.

The validity of the Entrance Test results will be for a period of one year and a candidate, who has cleared the Entrance Test, will be eligible to be called for Interview(s) for admission to Ph.D. Programme which is (are) held within one year of declaration of the result of the Entrance Test in which the candidate participated.

The Entrance Test for admission to the Ph.D. programme will be held at least once in an academic year.

The medium of Entrance Test shall be English, except in the language departments, which may set the question paper in the language concerned.

The Entrance Test shall be based on a single question paper comprising of Part ‘A’ and ‘B’, which shall of three hours duration.

The Part 'A' of the question paper shall include 50 multiple choice (objective type) questions of one mark each on teaching and research aptitude, reasoning, comprehension, language, writing and analytical skills, and contemporary issues relevant to research and higher education. It shall be common to all applicants for admission to the Ph. D. Programme at the level of each Faculty and the associated Centres. The list of the Centres associated to each Faculty is provided in the Regulations to these Ordinances.

The Vice-Chancellor shall appoint examiner (s) for setting of the question paper for Part – A. The part-A of the question paper shall be of ONE hour duration

The Part 'B' of the Question Paper shall be devoted to the advanced knowledge of subject concerned and that of the specialization, if any. It shall have a weight age of 100 marks out of which 50 marks will be assigned to 50 multiple choice (objective type) questions of one mark each and a set of subjective types of questions having a weight age of another 50 marks. The Part B of the question paper shall be of TWO hours duration.

The Board of Studies/ Committee of Studies shall appoint examiner (s) for setting question paper for Part B and the evaluators for its evaluation from amongst the permanent Professors/ Associate Professors of the Department/ Faculty/ Centre concerned. The question paper thus set will be moderated by a Moderation Committee, which shall be constituted by the concerned Board of Studies/ Committee of Studies and shall consist of the Head/ Dean/ Director, as the case may be, one Professor, one Associate Professor of the Department/ Faculty/ Centre concerned in order of seniority by rotation and one nominee of the Dean from amongst the Professors of the Faculty concerned and in case of the Centres, a nominee of the Vice-Chancellor from amongst the Professors of the university. The Head/ Dean/ Director of the Department/ Faculty/ Centre concerned shall be the chairperson of the moderation committee.

**2 (b) Criterion to Qualify the Entrance Test:** The candidates who obtain at least 50 per cent marks in aggregate and in each of the Part A and B separately of the Entrance Tests shall qualify for the interview.

**2 (c) Interview :** The candidates who qualify the Entrance Test, along with the candidates exempted from appearing in Entrance Test under the provisions of Para 2 (i), (ii) and (iii) above, shall be required to submit a preliminary Research Proposal to the Department/ Faculty/Centre concerned. The Research Proposal shall include the broad subject of research, references/ bibliography on the subject, and any other relevant information the

researcher would like to furnish in support of his/her proposal. The candidates who submit the Research Proposal, as per the schedule notified, shall be called for Interview by the Department/Faculty/Centre concerned. These candidates will be required to be present and defend the research proposal before the Board of Studies/Committee of studies. The Board of Studies/Committee of Studies concerned, based on the performance of the candidates, shall recommend the names of the candidates, in order of merit and on the basis of available vacant seats, for provisional registration to Ph. D. Programme, along with the name(s) of Supervisor and Co- Supervisor (s), if any, for each candidate to the concerned Faculty/ Board of Management.

It is further clarified that wait-listed candidates may be adjusted against future vacancies being available till the holding of the next Entrance Test or within one year , whichever is earlier.

- 2 (d) Course Work :** All candidates provisionally admitted to Ph.D. programme shall have to do a ‘Course Work’ which will be treated as pre-Ph.D. course for which they shall have to meet the minimum requirement of 75% attendance during the course work offered by the Department/ Faculty/ Centre concerned and will be required to complete the given course within the prescribed duration of at least one semester, as the case may be. However, such candidates who have successfully completed a regular M.Phil. programme of two years duration, will be exempted from course work while pursuing Ph.D. programme, provided that such candidates were admitted to M.Phil. programme through an entrance examination and have also studied a course on “Research Methodology” while pursuing the M.Phil. programme.

Provided that if a candidate fails to successfully complete the prescribed course work within the given period, he/ she may be given one more chance to successfully complete the course work.

Provided further that maximum duration to successfully complete the prescribed course work shall be limited to twice the prescribed duration of course work.

The course work may consist of the following:

- (i) A specially designed course of at least one semester duration offered by the Department/ Faculty/ Centre concerned which should include at least two papers of 100 marks each, one of which shall be a paper on research methodology, which may include quantitative methods and computer application.

*and*

- (ii) Developing annotated bibliography on and around the theme of research which must cover at least 10 books, OR reviewing of at least 20 research papers in the relevant field, published in reputed/refereed journals.

The details and the modalities of (i) and (ii) above shall be decided by the concerned Board of Studies/Committee of Studies of the Department/Faculty/Centre concerned.

- 2.(e) Evaluation of Course Work :** The course work as listed in Para 2(d) (i) above shall comprise of an internal assessment of 25 marks and semester end examination of 75 marks for each paper. A candidate having obtained a minimum of 50 per cent of marks in aggregate of internal assessment and semester end examination in each paper shall be declared to have successfully qualified the course work.

The maximum marks for developing annotated bibliography/ reviewing of research papers will be 50 and the candidates will be required to secure at least 50 per cent of marks in this component separately in order to become successful in the examination. The modalities of evaluation of these components of the course work shall, however, be decided by the concerned Board of Studies/ Committee of Studies.

Provided further that if a candidate fails to qualify the course work in the stipulated period, his/her admission shall be cancelled.

- 2(f) Synopsis of Proposed Research:** After successful completion of pre-Ph.D. Course Work, the candidate shall be required to prepare a Synopsis' of the proposed research in consultation with his/her Research Supervisor. The Synopsis will include: (i) Topic of research, (ii) Objectives, (iii) Current state of the literature related to the proposed topic, (iv) Proposed Research Work, (v) Methodology, (vi) References and (vii) any other relevant information the researcher would like to submit in support of the proposed research. The candidate will submit the Synopsis to the concerned Department/Faculty/ Centre for consideration/approval of the Board of Studies/Committee of Studies.

The candidate will be formally admitted/registered to Ph.D. programme after his/her Synopsis of Proposed Research has been approved.

### **3. Appointment of Supervisors and Co-Supervisors**

- (i) The Board of Studies/ Committee of Studies shall appoint a Ph. D. Supervisor of a candidate from amongst the permanent academic staff of the Department/ Faculty/ Centre concerned namely Professor, Associate Professor, Assistant Professor or other academic staff in equivalent grade (whether permanent or those appointed in project mode through duly constituted Regular Selection Committees) to guide the candidate in

his/ her research work. While appointing a Supervisor, the Board of Studies shall ensure that a teacher appointed as a Supervisor possesses a Ph. D. degree.

Provided that a Ph.D. Supervisor so appointed in a project mode from amongst the Professors/ Associate Professors/ Assistant Professors should have at least two years of service tenure of appointment remaining at the time of the registration of a Ph.D. student under his/her supervision.

Provided further that there shall also be a Ph.D. Co-supervisor of the Ph.D. student whose Ph.D. Supervisor has been appointed under the project mode. Such Ph.D. Co-supervisor should be a permanent faculty member (Professor/Associate Professor/ Assistant Professor) from some other department of the University.

Provided that the Board of Studies/ Committee of Studies may appoint a Professor without a Ph. D. Degree as Supervisor of a candidate if he/ she possesses at least 10 years of teaching/research experience.

- (ii) If the proposed topic of the research, so warrants, the Board of Studies/Committee of Studies may also appoint Co-supervisor (s), either from within or outside the University. However, the appointment of a Co-supervisor shall not be permitted after a lapse of two years from the date of registration of the candidate.

Provided that if a Co-supervisor of a candidate is from an Institution/ organization which have an MOU with JMI for research collaboration and if he/ she retires from service from that Institution or resigns from it, the Head of the institute/ organization shall be the Co-supervisor.

- (iii) If a candidate is to carry the part of his/her Ph. D. work in a foreign country, the Board of Studies/ Committee of Studies may recommend the appointment of a co-supervisor from the foreign institution concerned having International collaborative research Programme with Jamia.
- (iv) If an academic staff is on a long leave of one year or more duration, the Board of Studies/ Committee of Studies shall not recommend him/ her as Supervisor/ Co-supervisor.

Provided that if the period of the retirement of an academic staff is not more than two years, the Board of Studies/ Committee of Studies may recommend his/ her name as Supervisor of a candidate to undertake his/her research work. However, in all such cases a Co-supervisor shall also be appointed from within the Department/ Faculty/ Centre.

Provided further that after the retirement of the supervisor, the co-supervisor shall become the supervisor of the concerned candidate and the supervisor, if so agrees, shall be made co – supervisor.

- (v) If an academic staff whose superannuation is due in less than two years, the Board of Studies/ Committee of Studies may only appoint him/her as Co – supervisor of Ph.D. candidates.
- (vi) If a faculty member, at the verge of his/her superannuations, is awarded a distinguished fellowship to carry out research work after his/her superannuation, he/she may be permitted to register students for Ph.D. programme from the date of availing such fellowship, provided that:
  - (a) The duration of the fellowship is not less than three years,
  - (b) The faculty member submits an undertaking to the University stating that he/she will serve the University during the entire period of the fellowship.

#### **4. Ph.D. Supervision in Special Circumstances**

- (i) If a Supervisor of a student proceeds on long leave of more than two years duration during the first year of registration, the Board of Studies/ Committee of Studies may appoint another Supervisor for the said student and, in the intervening period, the Head/ Dean/ Director of the Department/ Faculty/ Centre concerned shall discharge the duties of the supervisor.
- (ii) If a Supervisor leaves the University within two years of the registration of a Ph.D. student, the Board of Studies/ Committee of Studies shall appoint a new Supervisor for him/ her. Provided that if there is a Co-supervisor of the said candidate from the same Department/ Faculty/ Centre, he/she shall be appointed as the Supervisor and the initial Supervisor may be appointed as Co-supervisor after obtaining the latter's consent.
- (iii) If a Supervisor proceeds on long leave after two years of registration of a candidate, the Ph.D. thesis shall be submitted under his/ her supervision, provided he/ she is available in the Department/ Faculty/ Centre at the time of the submission of the thesis.

Provided that if the concerned Supervisor is not available in the Department/ Faculty/ Centre at the time of the submission of the thesis, the candidate shall be allowed to submit his/ her thesis under the Co – Supervisor of the said candidate.

Provided further that the candidate shall be allowed to submit his/ her thesis under the Head/ Dean/ Director of the Department/ Faculty/ Centre concerned if both the Supervisor and the Co – supervisor are on long leave at the time of submission of the thesis.

- (iv) If a Supervisor retires after supervising a candidate for two or more years, the Board of Studies/ Committee of Studies may appoint him/ her as the Co-supervisor after obtaining his/ her consent.
- (v) In case of death or resignation of a Supervisor from the University, the Head/ Dean/ Director of the Department/ Faculty/ Centre concerned shall discharge the duties of the Supervisor till such time the Board of Studies/ Committee of Studies appoints a new Supervisor of the said Ph.D. student.
- (vi) Where the Supervisor, by reason of illness, absence or any other cause, is unable to supervise the scholar, the Head of the Department/ Director of the Centre/ Dean of the Faculty concerned shall be deemed to be the Supervisor, till the Board of Studies/Committee of Studies appoints a new Supervisor.
- (vii) Where a faculty member, who is the Supervisor of a Ph.D. student registered under him/her, is shifted from one Department to another in the same Faculty or from one Faculty/Centre to another Faculty/Centre, the said student will be deemed to have been transferred to the same department in which the Supervisor has got shifted, subject to the completion of necessary formalities by the concerned Board of Studies/ Committee of Studies.

#### **5. Additional Knowledge of a Language**

In case the Board of Studies/Committee of Studies considers that additional knowledge of languages(s) and/or subject(s) is necessary for pursuing the study on the subject of research approved by it, the Board of Studies/Committee of Studies will recommend the admission of the candidate only when he/she satisfies the Board that he/she possesses adequate knowledge of languages(s) and/or subject(s) concerned.

#### **6. Maximum Number of Candidates to be supervised at a time by an Academic Staff**

The maximum number of Ph. D. candidates that may be supervised at a given time by a Professor/ Associate Professor/Assistant Professor shall be governed by the following norm:

Professor	:	8
Associate Professor	:	6
Assistant Professor	:	4

Provided that the above ceiling shall include candidates sponsored by ICCR or of any other special category notified by the University from time to time.



Provided further that if a candidate has submitted his/her Ph.D. Thesis, it will be presumed that a vacancy has been created and the concerned faculty member may register another Ph. D. candidate for supervision in lieu of such vacancy.

#### **7. Reservation of seats:**

Save as otherwise provided, seats in Doctor of Philosophy Programme shall be reserved and procedure to be adopted for purpose of admission as per details given in Ordinance 6 or as may be decided from time to time by the Majlis- Talimi (Academic Council).

#### **8. General Guidelines for Ph.D. Students**

- (i) A candidate enrolled in the Ph.D. course will be required to submit his/her thesis not earlier than two years but not later than five years.

Provided that the Board of Studies/ Committee of Studies, after the expiry of five years period, may grant an extension for a period of one year on the recommendations of the Supervisor concerned.

If the candidate fails to submit his/ her Ph.D. Thesis within the extended period of one year, an extension of another year may be granted by the Vice – Chancellor on the basis of the recommendation of the Board of Studies/ Committee of Studies.

- (ii) A candidate enrolled in the Ph.D. Programme shall ensure his/her availability during the course work.
- (iii) A candidate shall stay in NCR during the first two years of his/ her registration. He/ she may, however, be permitted by the Head/ Dean/ Director of the Department/ Faculty/ Centre concerned, on the recommendation of the Supervisor, to go out of station in connection with his/ her research work or other purposes, to the satisfaction of the Committee of Studies/Board of Studies.
- (iv) No candidate shall take admission in any regular/ part-time undergraduate/post-graduate course in any university/ institution as long as he is registered for the Ph.D. course in the University. However, the Board of Studies/ Committee of Studies may permit the candidate to take admission in a Certificate/ Diploma course whose duration does not exceed one academic year, subject to the condition that such a course shall be helpful in his research and that it will not affect his/ her research.
- (v) No candidate shall, without having prior permission of the Board of Studies/ Committee of Studies, appear at any Examination, except for UGC/ CSIR

(NET/JRF)/ SLET or GATE or any other similar examination conducted by a public body.

- (vi) A candidate shall not be allowed for any major change in the subject of research after a period of one year of the registration. However, on the recommendation of the Supervisor, he/she may be allowed by the Board of Studies/ Committee of Studies, to incorporate minor changes in his/ her research topic and consequential changes in the objectives of research within one year of the submission of the thesis.
- (vii) Every Ph. D. student shall have to submit 'Detailed Progress Report' through the respective Supervisor(s) twice a year (latest by 30th October and 30th April), the format for which is given at Annexure-II. If the Board of Studies/Committee of Studies considers it fit, it may ask the candidates to give oral presentation of their work once a year on a date decided by the concerned Board of Studies/Committee of Studies.

Provided that the candidates admitted during January to June, shall submit their Progress Report by 31<sup>st</sup> October of the year; whereas those admitted during July to December shall submit their report by 30<sup>th</sup> April of the following year. Subsequently, the candidates shall submit their Progress Report every six months.

Provided that if a candidate fails to submit the Progress Report of his/ her research work within the specified period of time, his/ her fellowship may be withheld till he/ she submits the Progress Report.

Provided further that no fellowship shall be paid to a candidate if he/ she fails to submit the Progress Report of his/her research work within two months of the time set above for the submission of the Progress Report.

- (viii) Every Ph. D. student shall give a Pre-Ph.D. Submission Seminar at least six months before the submission of the thesis. Provided that the Head/ Dean/ Director of the Department/ Faculty/ Centre concerned shall make the arrangements for the above presentation.

The Supervisor/ Co – Supervisor of the said candidate shall ensure that the candidate include the suggestion made during the Seminar presentation in his/ her thesis before is finally submitted.

- (ix) Before the Ph.D. Viva Voce examination of a Ph.D. student is held, he/she shall have to publish at least one research paper based on his/her Ph.D. research work in a refereed journal and present at least one research paper in a national/ international

conference/workshop, OR alternately, he/she shall have to publish at least two research papers based on his/her Ph.D. research work in refereed journal(s).

#### **9. Cancellation of Registration in the Ph.D. Course**

- (a) The admission of a Ph.D. student shall be deemed as cancelled if he/she has not submitted his/her Thesis within the time limit, including extensions, as given in Para 7(i).
- (b) The Board of Studies/Committee of Studies shall recommend to the Faculty/Board of Management the cancellation of registration of a Ph.D. student on:
  - (i) His/her unsatisfactory progress reported by the concerned Supervisor as per the usual norms of justice.
  - (ii) He/she having taken admission in any undergraduate/post-graduate course in any University/Institution.
  - (iii) He/she has appeared in any examination in terms of Para 7 (v) without obtaining prior permission from the Board of Studies/Committee of Studies.
  - (iv) His/her admission will be liable to be cancelled if he/she fails to deposit the dues within the period of two months after the due date of payment.
- (c) The admission of a Ph.D. student may be cancelled if found guilty of misconduct of any other nature.

However, before sending its recommendation to the Faculty/Board of Management, the Board of Studies/Committee of Studies shall give an opportunity to the candidate to explain as to why his registration should not be cancelled. If the Board is not satisfied with the reply given by the candidate, it shall recommend to the Faculty/ Board of Management for canceling his/her registration.

The Faculty/Board of Management may cancel the registration of the candidate if it is satisfied with the recommendation of the Board of Studies/Committee of Studies. While canceling the registration, the Faculty/ Board of Management shall clearly state the reason for cancellation and notify the student.

## **10. Ph.D. Thesis and its submission**

- (a) The language of a Ph.D. Thesis shall generally be English. However, a candidate enrolled in languages may write the Thesis in the concerned language with the prior approval of the Board of Studies/Committee of Studies.
- (b) The candidate shall submit four soft-bound printed or typed copies of his/her thesis along with four copies of the “Abstract” of the thesis to the Controller of Examinations, through the concerned Supervisor and the Head/Dean/Director of the Department/Faculty/Centre concerned, subject to fulfilling the conditions as laid down in Para 7 (ix).

At the end of the Thesis and at the end of the Abstract of the Thesis, the candidate shall give his/her brief profile mentioning date and place of birth, nationality, e-mail address, and academic qualifications.

The candidate shall also submit soft copies of the Ph.D. Thesis and the Abstract of the Thesis to the Controller of Examinations for the purpose of digital repository.

The Abstract of the Thesis shall be in English, in addition to the language in which the Thesis has been written, and it will be submitted in the format given at Annexure-V.

- (c) The thesis shall be accompanied by a ‘Declaration’ signed by the candidate in the format given at Annexure – III. The candidate shall also submit a ‘Certificate’ by the Supervisor(s) countersigned by the Head/ Dean/ Director of the Department/ Faculty/ Centre concerned, as given in Annexure – IV, certifying that the thesis is a record of research carried out by the candidate himself/herself.
- (d) A candidate shall be required to submit a “No Dues Certificate” from various offices concerned of the University along with his/her thesis.

## **11. Appointment of Ph.D. Examiners**

On a report from the Supervisor that a candidate’s thesis is ready for submission, the Head/Dean/Director of the Department/Faculty/Centre concerned, on recommendation of the Supervisor concerned, shall recommend appointment of three external examiners and three alternates examiners (one corresponding to each) along with their brief profiles, for approval of the Shaikh-ul-Jamia (Vice-Chancellor). Such recommendation shall be submitted to the Vice-Chancellor on a prescribed proforma (Annexure-VI) within a week of signing the Thesis by the Head of the concerned Department.

## **12. Evaluation of the Ph.D. Thesis and Examiners' Report**

- (a) After receiving the copies of the Ph.D. thesis and its Abstract, the Controller of Examinations shall send the Abstract of the Ph. D. thesis for obtaining consent of Examiners to evaluate the thesis, requesting them to provide information about the maximum time they would require in evaluating the Thesis and submitting their Report. The consent from the Examiners shall be obtained on a prescribed format (Annexure-VII) mentioning therein that the maximum time for submitting the Report is two months. The consent from the examiners may be obtained using any communication channel, including e-mail. In case, consent from the approved examiners is not received within four weeks or if they require more than two months for submitting their Report, the Controller of Examinations may grant a maximum of one additional month under special circumstances. However, if an examiner seeks more than three months to submit his/her report on the Ph.D. thesis, the Controller of Examinations may seek the approval of the Vice-Chancellor for appointing an alternate examiner(s). After obtaining the consent of the examiners, the thesis will be dispatched to the concerned examiner through Registered Post/ Speed Post/ Courier/ any other fast channel.
- (b) The Examiners shall satisfy themselves that the thesis is a piece of original research characterized by the discovery of new facts or by a fresh interpretation of facts. It must evince the candidate's capacity for critical examination and judgment.
- (c) After the Examiners have read the thesis, they shall submit a detailed report in the prescribed format (Annexure-VIII) and make a clear recommendation that:
  - (1) the thesis be accepted,
  - (2) the candidate be allowed to present his thesis again in a revised form,
  - (3) the thesis be rejected.

Provided that the Controller of Examinations shall intimate the candidate and the Supervisor about the points raised by the Examiner for revision of the thesis.

In case of Para 11 (c ) (3) above, the candidate shall be requested to submit his/her revised thesis within six months to the Controller of Examinations who shall send the revised Ph. D. thesis to the original Examiners.

- (d) If all the Examiners unanimously recommend acceptance of the thesis then the Controller of Examinations shall arrange for the Viva-Voce Examination, as early as possible.

Provided that if any of the examiners, while recommending the Thesis, have also suggested for some corrections to be made in the Thesis, the candidate shall be required to make necessary corrections therein in consultation with his/her Research Supervisor. In such a case, a committee comprising of the Head of the Department, the Ph.D. supervisor and a nominee of the Vice-Chancellor shall ensure that all necessary corrections have been made in the Thesis. The details of the corrections made in the Thesis by the candidate will be placed before the Examiner at the time of the Viva Voce Examination.

- (e) If one of the Examiners recommends acceptance, the second recommends revision and the third recommends rejection, the matter shall be placed before the Board of Studies.
- (f) If at least two of the Examiners recommend revision and the third one does recommend rejection of the thesis, then it shall be re-submitted in a revised form.
- (g) If one of the Examiners recommends revision on the thesis and the other two recommend acceptance, then the report of the Examiner, who recommends revision, shall be circulated to the other two Examiners to whether they would agree to the revision. In case these two Examiners (other than the one who recommended revision) unanimously recommend that the revision is not necessary, then the thesis shall be sent to the alternate Examiner, who recommended the revision of the thesis. In case at least one of the two agrees to the revision, then the thesis shall be revised and there shall be no change in the panel of Examiners. In case, the thesis is recommended for acceptance by the alternate Examiner, the Controller of Examinations concerned shall arrange for the Viva-voce Examination, as early as possible.
- (h) If one Examiner recommends rejection of the thesis and the other two recommend acceptance, then the report of the Examiner, who recommends rejection, shall be circulated to the other two Examiners to ascertain whether they would agree to the rejection of the thesis in view of the reasons given for rejection. In case, these two Examiners (other than the one who recommended rejection) unanimously recommend that the thesis should not be rejected, then the report shall be sent to the alternate Examiner, who recommended rejection of the thesis. If the alternate Examiner recommends either revision or rejection, the matter shall be placed before the committee for Board of Studies for final decision. In case, the thesis is accepted by the

alternate Examiner, Head of the Department concerned shall arrange for the Viva-Voce Examination, as early as possible.

- (i) In case of a deadlock among the Examiners after they have considered their conflicting Report, the matter shall be placed before the Board of Studies/Committee of Studies for final decision.
- (j) If two of the Examiners recommend rejection, the thesis shall be rejected.
- (k) The Controller of Examinations shall inform the candidate and the Supervisor about the points raised by the Examiner(s) for the revision of the Thesis. In case of the rejection of the Thesis, the Controller of Examinations shall inform the candidate and the Supervisor the reason for the rejection of the Thesis.

### **13. Ph.D. Viva-Voce Examination**

- (a) Subject to fulfilling the conditions as laid down in Para 11 and after ensuring that necessary corrections, as suggested by the Examiners who evaluated the Thesis, have been incorporated therein, the Viva-Voce Examination shall be conducted by two Examiners, one of whom shall be the Supervisor and the other shall be one of the External Examiners as nominated by the Vice-Chancellor, who have evaluated the Thesis. The Viva-Voce Examination shall be conducted under the supervision of the Head/Dean/Director of the Department/Faculty/Centre concerned. In case, the Supervisor is on leave, one of the Co-Supervisor(s), if any, shall act as one of the examiners. In case, none of the Supervisor(s) is available, the Head/Dean/Director of the Department/Faculty/Centre concerned shall act as one of the Examiners in place of the Supervisor.

After the candidate fulfils all the requirements for Ph.D. degree, the Controller of Examination will provide him copies of the Reports of the Examiners on the Ph.D. thesis.

It shall be open to all members of the Faculty and Research Scholars of the University to attend the proceeding of the Viva-voce Examination.

- (b) The Viva-Voce Examiners shall report (i) whether the candidate is acquainted with the literature on the subject; (ii) whether the thesis is genuinely the work of the candidate, and (iii) whether the candidate possesses capacity for critical examination and judgment. Such report will be submitted in the prescribed format as given at Annexure-IX.

After the Viva Voce Examination of the candidate has been held and he/she has been recommended for the award of Ph.D. degree, two hard-bound copies and two

softcopies of the corrected Ph.D. Thesis along with two softcopies of the Abstract of the Thesis will be submitted by the concerned department to the Controller of Examinations together with the Report of the Examiner who conducted the Viva Voce Examination. One of the softcopies of the Thesis and the Abstract will be submitted by the Controller of Examinations to Infilbnet digital depository and another for posting on the University's portal.

- (c) On the basis of unanimous reports on the thesis and Viva-Voce Examination for award of Ph.D. Degree, the Controller of Examinations may announce the result after obtaining confirmation by the Academic Council.

#### **14. Publication of Ph.D. Thesis and Research Work**

- (a) A candidate who wishes to get his/her thesis published as a research monograph or a book, may do so with the permission of the University wherein he/she shall clearly mention that it is based on his/her Ph.D. Thesis submitted to Jamia Millia Islamia.
- (b) For publication of research papers based on the Ph.D. Thesis in refereed Journals, no permission from the University will be required. However, the candidate shall have to mention in the paper that the research work is part of his/her Ph.D. Thesis.

#### **15. Fees**

- (a) Every research student shall be required to pay the following Fees prescribed by the Academic Council from time to time:
  - (i) Enrollment Fee to be paid at the time of registration by a candidate, who is joining the University for the first time;
  - (ii) Caution Money be paid at the time of registration;
  - (iv) Course Fee to be paid for the full duration of registration;
  - (iv) Library Fee to be paid per annum for the period a candidate is on the rolls of the University;
  - (v) Examination Fee to be paid at the time of submitting the thesis, and
  - (vi) Any other type of fee as decided by the Academic Council from time-to-time.
- (b) Employees of the University shall not be required to pay the Course Fee, Library Fee and Caution Money, and the Teachers of the recognized School, Colleges and Universities shall be exempted from the payment of the Course Fee.



- (c) Those who are exempted from the payment of the Course Fee, shall be required to pay the prescribed Special Annual Fee at the beginning of each academic year.
- (d) Every Ph.D. student (except student, under Para 14 (b) above, shall pay the prescribed fees annually.
- (e) The name of a student, who fails to pay an installment of the Course Fee by the prescribed date, shall be removed from the Ph.D. rolls. He may, however, be readmitted on the payment of the prescribed Fee.

#### **16. Format of Ph.D. Degree**

The degree of Doctor of Philosophy shall be in the format as given at Annexure-X.

#### **17. Ph.D. Regulations and Amendment in the Ordinance**

- (a) Subject to these Ordinances, the Academic Council may frame Regulations, whenever required.
- (b) These Ordinances may be amended subject to the Act and Statutes of Jamia Millia Islamia.

**JAMIA MILLIA ISLAMIA  
Jamia Nagar, new Delhi-110025**

**APPLICATION FOR ADMISSION TO THE  
DOCTOR OF PHILOSOPHY (Ph.D.) PROGRAMME**

Affix here  
a Recent  
Self-Attested  
Photograph

The Chairman,  
Board of Studies/ Committee of Studies,  
Department/ Centre of .....  
Faculty of .....  
Jamia Millia Islamia, New Delhi – 110025

Sir,  
I am applying for admission as research scholar to the Ph. D. programme in  
..... under the Faculty of / Centre for  
..... and submitting the following particulars in support  
of my application along with a crossed Demand Draft of Rs. 1000/- vide no.  
..... dated ....., issued by (Bank) .....

Yours faithfully,

Date.....

(Signature of the Candidate)

Name: .....

**(PARTICULARS TO BE FILLED BY THE CANDIDATE)**

Category (see Note (B) for category code): .....

Name of the Candidate .....

Father's Name .....

Mother's Name .....

Name of Spouse (if married) ... ..

Date of Birth (as given in the Matriculations/ Secondary School Certificate) .....

Nationality..... Jamia Enrolment No. (if any) .....

**Permanent Address** .....

**Local Address** (with proof of residence) .....

.....

.....

Telephone with STD code: ..... Mobile: .....

E-Mail: .....

**DETAILS OF PREVIOUS EXAMINATIONS**

Exam Passed	Name of the University	Year of Passing	Division & Percentage	Subjects
UG Course				
PG Course				
M.Phil.				
Any Other				

Proposed Topic of Research .....

Details of Research experience, if any (Attach separate sheet, if necessary) .....

Languages, which the candidate knows .....

If employed, write the name of the institution and the position held .....

.....

Dated .....

(Signature of the Candidate)

**(RECOMMENDATION OF THE BOARD OF STUDIES/ COMMITTEE OF STUDIES)**

The Board of studies/ Committee of Studies held on .....recommended Shri/ Smt./ Km.  
.....For admission to the Ph. D. Course  
in.....on the topic .....

.....

under the supervision of .....

**Chairman Board of Studies/ Committee of Studies  
Department/ Centre/ Faculty .....**

**(APPROVAL OF THE DEAN OF THE FACULTY/ DIRECTOR OF THE CENTRE)**

Dated.....

**Signature of the Dean/ Director with Seal**

**Note:**

**(A) The following documents will have to be submitted at the time of submitting the application form.**

1. Attested copies of all Mark Sheets and Degrees of Graduation and Post Graduation Examinations.
2. Proof of the date of birth.
3. Proof of claimed reserved category.
4. An attested copy of M.Phil. Marks Sheet/ Degree (in case of exemption from the Entrance Test is required).
5. An attested copy of UGC NET/SLET or an equivalent examination (in case of exemption from the Entrance Test is required).
6. An attested copy of valid GATE Score Card.

**(B) Category Code:**

- G: General
- M: Muslim
- MW: Muslim Women
- MO: Muslim OBC
- MT: Muslim Scheduled Tribe
- PD: Persons with Disability
- J: Candidates qualifying from Jamia Schools

**Format for submission of Six-Monthly Progress Report**

**(To be submitted by the Ph.D. student)**

1. Name of the Candidate:
2. Name(s) of the Supervisor and Co-Supervisor(s):
3. Topic of Research:
4. Six-monthly Progress Report for the period, From: ..... To: .....
5. Progress Report to be submitted in detail on separate sheet (Please add separate sheet, if necessary)
6. Quantum of Ph.D. work completed:

*(Please tick the appropriate box)*

(a) 0 – 10%

(b) 11 – 20%

(c) 21 - 30%

(d) 31 - 50%

(e) 51 - 75%

(f) 76 - 100%

.....  
(Signature & Name of the Candidate)

7. Remarks of the Supervisor:

.....

Remarks of the Co-Supervisor -I:

.....

Remarks of the Co-Supervisor -II:

.....

Name & Signature of  
Supervisor

Name & Signature of  
Co-Supervisor-I

Name & Signature of  
Co-Supervisor-II

.....  
Recommendation of the Board of Studies / Committee of Studies  
.....  
.....

**Signature of the Chairman  
Board of Studies/Committee of Studies**

**Declaration by the candidate  
to be included in the Ph.D. Thesis**

---

**Declaration**

I, ....., student of Ph.D. hereby declare that the thesis titled  
“.....  
.....  
.....” which is submitted by me to the Faculty of / Centre for  
....., Jamia Millia Islamia, New Delhi in partial fulfillment of  
the requirement for the award of the degree of Doctor of Philosophy has not previously  
formed the basis for the award of any Degree, Diploma Associateship, Fellowship or  
other similar title or recognition. This is to declare further that I have also fulfilled the  
requirements of Para 8 (viii and ix) of the Ph.D. Ordinance, the details of which are  
enclosed at the end of the Thesis.

Place & Date:  
of the Applicant)

(Signature and name

**Format of the Certificate by the Ph.D. Supervisor(s) to be included in  
the Ph.D. Thesis of the Candidate**

---

**CERTIFICATE**

On the basis of declaration submitted by .....,  
student of Ph.D., I hereby certify that the thesis titled “.....  
.....  
” which is submitted to the Faculty of / Centre for .....  
....., Jamia Millia Islamia, New Delhi in partial fulfillment of the  
requirement for the award of the degree of Doctor of Philosophy, is an original  
contribution with existing knowledge and faithful record of research carried out by  
him/her under my guidance and supervision.

To the best of my knowledge this work has not been submitted in part or full for any  
Degree or Diploma to this University or elsewhere.

Place & Date  
Supervisor(s)

Signature and name(s) of the

Signature of Head of the Department/  
Director of the Centre /  
Dean of the Faculty

**Format for submitting the ‘ABSTRACT’ of the Ph.D. Thesis**

**Cover page**



*(Title of the Ph.D. Thesis)*

**ABSTRACT  
of the Ph.D. Thesis**

Submitted to

**Jamia Millia Islamia**

for the award of the Degree of Doctor of Philosophy

Submitted by

*(Name of the Ph.D. Scholar)*

*(Name of the Supervisor  
with Affiliation)*

*(Name of the Co-Supervisor  
with Affiliation)*

*(Name and full address of the Department/ Centre/ Faculty)  
(Month and Year of Submission)*

**Inner Pages  
of the Abstract of the Ph.D. Thesis**

*(Title of the Abstract)*

Five Keywords: ..., ..., ..., ..., ...

*(Content of the Abstract)*

**Last page**

*Brief Profile of the Ph.D. scholar with date and place of birth, nationality, e-mail address,  
and academic qualifications*

*(Not exceeding 200 words)*

**Proforma for the Proposed List of Ph.D. Examiners  
for Approval of the Vice-Chancellor**

Name of the Ph.D. student: .....

Name of the Department/Faculty/Centre: .....

Name(s) of the Ph.D. Supervisor/Co-Supervisor(s) .....

Title of Ph.D. Thesis: .....

Broad Area of Specialization: .....

**Proposed List of Ph.D. Examiners:**

S.No.	Name of Examiner* with full Postal and e-Mail Address, Telephone No. and Fax	Approval for Thesis Evaluation	Approval for Examination
1	Name: ..... Address: ..... ..... E-Mail: ..... Telephone: ..... Fax:..... Mobile: .....  OR Name: ..... Address: ..... ..... E-Mail: ..... Telephone: ..... Fax:..... Mobile: .....	.....	.....
2.	Name: ..... Address: ..... ..... E-Mail: ..... Telephone: ..... Fax:..... Mobile: .....  OR Name: ..... Address: ..... ..... E-Mail: ..... Telephone: ..... Fax:..... Mobile: .....	.....	.....



3.	Name: ..... Address: ..... ..... ..... E-Mail: ..... Telephone: ..... Fax:..... Mobile: .....  <div style="text-align: right;">OR</div> Name: ..... Address: ..... ..... ..... E-Mail: ..... Telephone: ..... Fax:..... Mobile: .....		
----	---	--	--

***\*Brief profiles of the proposed Examiners to be submitted on separate sheets along with the completed proforma.***

The Vice-Chancellor may kindly select ***three*** examiners for evaluating the Ph.D. Thesis and ***one*** out of this three, one examiner should be indicated for conducting Viva-Voce Examination.

Signature & Name of  
the Ph.D. Supervisor  
*(Office Seal)*

Signature & Name of  
the Head of the Department  
*(Office Seal)*

Signature & Name of  
the Dean of the Faculty/Director of the Centre  
*(Office Seal)*

**Proforma for Examiner's Consent to evaluate the Ph.D. Thesis**

Dated:

To  
The Controller of Examinations  
Jamia Millia Islamia  
Jamia Nagar  
New Delhi-110025

Sir,

With reference to your letter No. .... dated ....., I  
hereby give my consent to evaluate the Ph.D. Thesis of Mr./Ms  
..... and submit my Report within two months from  
the date of receipt of the Thesis.

Yours faithfully,

( ..... )  
(Name and Signature)

Address: .....

-----

-----

**Proforma for Examiner's Report on Ph.D. Thesis**

**Jamia Millia Islamia**

**Jamia Nagar, New Delhi-110025**

**Examiner's Report on the Ph.D. Thesis**

Title of Thesis: .....

Name of the Candidate: .....

Subject/Field of Research: .....

Department/Faculty/Centre: .....

1. The thesis be accepted, ( YES / No )
2. The thesis be revised and submitted again in the revised form. ( YES / No )  
(Please clearly specify the grounds on which the Thesis is to be revised).
3. The Thesis be rejected (Please clearly specify the reason for rejection). ( YES / No )

**(4) In case the examiner makes the recommendation (1) stated above:**

The Examiner will give a detailed report on separate sheet(s) on the following points:

- (c) It must be a piece of research work characterized either by the discovery of the facts or by a fresh approach towards the interpretation of facts. In either case it should evince the candidate's capacity for critical examination and second judgment.
- (d) It must be satisfactory from the point of language and presentation of the subject matter.  
However, if the Examiner feels that some minor corrections in the Thesis are needed, which should be incorporated therein before the Viva Voce Examination is held, he/she should attach a separate sheet, giving his suggestions/details of corrections to be made in the Thesis.
- (e) The questions to be asked will be based on the evaluation of the Thesis.

The Examiner may also indicate in the enclosed proforma [Annexure-VIII (A)] the questions which he/she would like the candidate to answer at the time of the viva-voce examination.

**(5) In case the examiner makes recommendations (2) stated above:**

He/she may kindly state reasons and suggest the lines on which the thesis is to be revised. These comments will be conveyed to the candidate through his/her supervisor to enable him/her to revise the thesis **[Please attach separate sheet(s)]**.

**(6) In case the examiner recommends rejection of the thesis:**

He/she may kindly state the reasons for doing so **[Please attach separate sheet(s)]**.

*Note: Additional sheet(s) may be attached, if necessary.*

Date: .....

Place: .....

(Signature of the Examiner)

Full Name & Address: .....

.....

Telephone No:.....Mobile No: .....

E-Mail:.....

## Questions for the Viva-Voce Examination

*(to be submitted by the Examiners on a separate sheet)*

**Title of the Thesis:**

.....  
.....  
.....  
.....

**Submitted**

by:.....

Department/Centre/Faculty:.....

### QUESTIONS

[if the space is not sufficient, please attach extra sheet(s)]

- 1.
- 2.
- 3.
- 4.
- 5.

(Signature of the Examiner)

Name of the Examiner: .....

Address: .....

.....

Date: .....

**Proforma for Examiner's Report on Viva-Voce Examination of the Candidate**

---

**Jamia Millia Islamia**  
**Jamia Nagar, New Delhi-110025**

**Examiner's Report on Viva-Voce Examination**

Title of Thesis: .....

Name of the Candidate: .....

Subject/Field of Research: .....

Department/Faculty/Centre: .....

- |       |   |           |
|-------|---|-----------|
| (i)   | Whether the candidate is acquainted with the literature on the subject?         | Yes ..... |
|       |   | No .....  |
| (ii)  | Whether the thesis is genuinely the work of the candidate?                      | Yes ..... |
|       |   | No .....  |
| (iii) | Whether the candidate possesses capacity for critical examination and judgment? | Yes ..... |
|       |   | No .....  |

**Specific Recommendation:**

.....  
.....  
.....  
.....  
.....  
.....

.....  
*(Signature and Name of the Examiner)*

.....  
*(Signature and Name of the Supervisor)*

.....  
*(Signature of the Head of the Department)*  
*( Office Seal)*

Format of Ph.D. Degree



Enrolment No. ....

تصدیق کی جاتی ہے کہ ..... کو  
..... میں  
پر تحقیقی مقالہ منظور ہونے کے بعد انہیں اس یونیورسٹی  
نے ڈاکٹر آف فلاسفی کی سند عطا کی۔

**JAMIA MILLIA ISLAMIA**  
(A Central University by an Act of Parliament)

**DOCTOR OF PHILOSOPHY**

This is to certify that ..... after approval of his/her Thesis on .....  
..... has been admitted to the Degree of Doctor of Philosophy in this University  
in the Year .....

Musajjil (Registrar) مسجل	نمبر SEAL	Shaikhul Jamia (Vice-Chancellor) شیخ الجامعہ
Jamia Nagar, New Delhi, Dated the ..... جامعہ ملیہ اسلامیہ نئی دہلی مورخہ .....		

## **Regulations (R-IX)**

### **THE DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D.)**

#### **1. Documents to be submitted by Ph.D. candidates at the time of admission.**

Candidates shall submit the following documents at the time of admission to the Ph.D. Programme:

- (a) Attested Photograph of the candidate.
- (b) Synopsis duly signed by the candidate on every page and the signature of Supervisor(s) on first and last page.
- (c) Proof of Local Residential Address.
- (d) Attested copy of Matriculation (Class X) for verification of date of birth.
- (e) Attested copy of Graduation Degree.
- (f) Attested copy of Post graduation Degree.
- (g) Attested copy of Mark Sheet of Post graduation having proof of obtaining at least 55% marks.
- (h) Copy of Caste Certificate, in case of reserved category.
- (i) Character Certificate (in original), not more than 6 months old. In case the period extends more than 6 months then the candidate should submit a declaration certificate with respect to the intervening period, if any, after completing the qualifying course including the statement of character on a Non-Judicial Stamp Paper of Rs.10/- duly attested by the Notary Public or Oath Commissioner.
- (j) Migration Certificate (in original) must be provided within one month of the date of completion of admission, failing which admission is liable to be cancelled.
- (k) No Objection Certificate from the employer, if employed (in original).
- (l) If the candidate is unemployed, an Undertaking on Non-Judicial Stamp Paper of Rs.10/- duly attested by Notary Public or Oath Commissioner.
- (m) A Consent Letter from the Co-Supervisor(s) specifying his/her field of specialization with full correspondence address.
- (n) Research Visa within one month of the admission (For Foreign Students).



## **2. Format of the Ph.D. Thesis**

- (a) The cover of the Thesis shall be dark green in color and printed in silvery-white. The text of the cover page and the first inner page will be as per the format given at Annexure R-I and Annexure R-II, respectively.
- (b) The text of the Thesis shall be typed in double spacing with margins of 1.5” on the left, 1” on the right, 1” on the top, and 1” on the bottom.
- (c) References shall be given at the end of the Thesis for which the standards adopted by standard journals and approved by the respective Board of Studies shall be used.
- (d) Figures and Tables shall be numbered based on the respective chapters, such as 1.1, 1.2, 2.4, 3.5 etc.

## **3. Forwarding the Thesis by the Head/Dean/Director of the Department/Faculty/Centre**

Once the Thesis has been signed by the candidate and the supervisors, the Head/Dean/Director of the Department/Faculty/Centre shall sign it before its submission to the Controller of Examinations Office. No Thesis shall, however, be withheld by the Head/Dean/Director of the Department/ Faculty/Centre for more than three working days.

## **4. Fixing the date of Ph. D. Viva-Voce Examination and inviting the Examiner**

Once the Examiners have approved the Thesis, the Controller of Examinations shall send copies of the Examiners’ Reports to the Supervisor and the Head/Dean/Director of the Department/Faculty/Centre concerned, asking them to suggest at least three alternate dates for the Examination. The Head/Dean/Director of the Department/Faculty/Centre, in consultation with the Supervisor, shall suggest the dates to the Controller of Examinations, which shall be communicated to the Examiner for fixing one of the dates or for suggesting alternate dates for the Viva-Voce Examination. In case, the Examiner does not respond within two weeks or he is unable to fix a date for conducting the Viva-Voce Examination within one month period, the Controller of Examinations shall obtain the approval of the Vice-Chancellor to appoint another examiner for conducting the Viva-Voce Examination of the candidate.

After the date of the Viva-Voce Examination of the candidate has been fixed, the Controller of Examinations shall inform the Head/Dean/Director of the Department/Faculty/Centre, the Supervisor, the Co-supervisors, and the Candidate about the date of the Viva-Voce and shall also notify it. However, only the External Examiner shall be entitled to the admissible remuneration and T.A./D.A. for conducting the Viva-Voce Examination in addition to the sitting allowance of Rs.1000/-.

While inviting the Examiner, the Controller of Examinations will clearly mention in his letter about the university rules pertaining to reimbursement of T.A. and D.A. and specifically ask him to provide information on the mode of travel for conducting the examination. If the Examiner travels through Taxi or personal car for conducting the Viva-Voce Examination, his travel expenses shall be reimbursed by the university up to a maximum limit of 500 kms of distance.

**1. Maintenance of the Record of the Ph.D. Student by the Offices of the Department / Faculty/ Centre**

Every Department, Faculty, Centre, and Office of the Controller of Examinations shall maintain a record of all registered Ph.D. candidates in the format given at Annexure R-III. For maintaining the records of each Ph.D. student, it will be the duty of the concerned Departments, Faculties and Centres to send all relevant resolutions of the concerned Boards of Studies, Faculty Committees and Committee of Courses concerning Ph.D. students to the Office of the Controller of Examinations. In case of any discrepancy or clarification, the Controller of Examinations should immediately contact the concerned Head to resolve the issue.

**6. List of Associated Centres with Faculties for the purposes of Common Entrance Test (Part-A only)**

Unless and otherwise specified, for the purposes of Common Entrance Test for Ph.D. Admissions shall be as per the list given at Annexure R-IV.

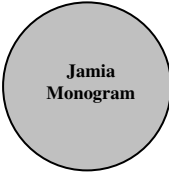


**Format for the first inner page of the Ph.D. Thesis**

**Title of the Ph.D. Thesis**

Thesis  
submitted to

**Jamia Millia Islamia**



**Jamia  
Monogram**

in partial fulfillment of the requirements of the award of the  
Degree of Doctor of Philosophy

.....  
(subject)

by

.....  
(Name of the Ph.D. student)

under the supervision of

..... Name of Supervisor and Institution	..... Name of Co-Supervisor and Institution	..... Name of Co-Supervisor and Institution
--	---	---

(Name of the Department and Faculty/Name of the Centre)  
**Jamia Millia Islamia**  
New Delhi

## Annexure R-III

### Format for Maintenance of the Record of a Ph.D. Student by the Offices of the Department and the Faculty/ Centre/ Controller of Examinations

1. Name of the Candidate :
2. Student's Enrollment No. ....
3. Name(s) of Supervisors:
4. Title of Ph.D. Thesis :
5. Approval by the Board of Studies/ Faculty Committee/ Centre:  
Name of the Department: Resolution No. & Date:  
  
Name of the Faculty: Resolution No. & Date:  
  
Name of the Centre: Resolution No. & Date:
6. Change in the name(s) of supervisor (s) as approval by the Board of Studies/ Faculty Committee/ Committee of Studies:  
Name of the Department: Resolution No. & Date:  
Name of the Faculty: Resolution No. & Date:  
Name of the Centre: Resolution No. & Date:
7. Change in the Scheme of the Subject:  
Name of the Department: Resolution No. & Date:  
Name of the Faculty: Resolution No. & Date:  
Name of the Centre: Resolution No. & Date:
8. Application from the Candidate requesting for change regarding exact Title of the Ph.D. Thesis.  
Letter received in the Office of the Department. Date: .....
9. Approval by the Board of Studies/ Faculty Committee/ Committee of Studies:  
Name of the Department: Resolution No. & Date:  
Name of the Faculty: Resolution No. & Date:  
Name of the Centre: Resolution No. & Date:
10. Date of submission of Ph.D. Thesis by the Candidate for obtaining Signature of the Head of the Department. Date: .....
11. Date of submission of Ph.D. Thesis in the Office of the Controller of Examinations .....

**List of Associated Centres with Faculties for the purposes of Common Entrance Test (Part-A only)**

**Faculty of Social Sciences**

1. Centre for Culture, Media and Governance
2. Centre for Jawaharlal Nehru Studies
3. Centre for Management Studies
4. Centre for the Study of Comparative Religions and Civilizations
5. Centre for West Asian Studies
6. India- Arab Culture Centre
7. Dr. K.R. Narayanan Centre for Dalit & Minorities Studies
8. Nelson Mandela Centre for Peace and Conflict Resolution
9. AJK Mass Communication Research Centre
10. MMAJ Academy of Third World Studies

**Faculty of Natural Sciences**

1. Centre for Interdisciplinary Research in Basic Sciences
2. Centre for Physiotherapy and Rehabilitation Sciences
3. Centre for Theoretical Physics
4. FTK-Centre for Information Technology

**Faculty of Humanities and Languages**

Centre for Spanish and Latin American Studies